

Job Title: Bail Worker

The John Howard Society of London and District (the Society) is a not-for-profit organization with a mission to promote *effective, just and humane responses to crime and its causes*. The Society has been providing a broad range of evidence-based and outcome-driven community services in London and District for over 75 years. Our organization has a strong history of helping individuals and families who are at risk of, or who have come into conflict with the criminal justice system.

Job Summary:

This is a full-time position; 35 hours per week commencing as soon as possible. This position will be responsible for supervising Bail Court orders, monitor bail release conditions and provide support to clients in the Bail Verification and Supervision Program (BVSP). The BVSP provides community supervision to eligible individuals who do not have the financial or social supports to meet bail requirements. Prospective clients are interviewed while in custody to determine eligibility. If release is approved by the court, clients report weekly, or more frequently, to have their conditions monitored. The program also provides enhanced supervision to support clients with mental health and substance use issues.

Qualifications:

- Social work, criminology degree or equivalent university degree
- Experience in counselling and/or crisis intervention
- Knowledge of community resources
- Ability to articulate criminal and social justice issues
- Excellent written and verbal communication skills
- Self-motivated individual with strong organizational and interpersonal skills
- Project a positive, friendly and professional attitude
- Ability to work independently as well as part of a team
- Excellent decision making and problem-solving skills
- Constant ability to learn and to respond constructively to change and stressful situations
- Flexible to work on various shifts including days, evenings, weekends and statutory holidays, if required
- Valid driver's license and have own reliable vehicle
- Excellent computer skills
- Criminal record check is required

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Responsibilities:

- Attend court as a representative of the John Howard Society's Bail Program
- Develop and maintain cooperative working relationships with court officials, justice stakeholders and community organizations
- Review documents, gather information and assess eligibility for bail release into the program
- Interview prospective candidates for bail at the courthouse
- Obtain relevant information from police, defence lawyers and Crown's office
- Complete verification process and communicate outcome to appropriate stakeholders
- Monitor clients' bail conditions according to program standards
- Complete risk-need assessments and intervention plans
- Provide counselling and referrals to culturally appropriate services to address client needs
- Maintain case recording of all contacts made with the clients and other agencies on their behalf
- Liaise with police, court officials and service providers to support bail clients
- Provide crisis intervention and enhanced mental health support to bail clients as required
- Ensure adherence to the Society and the Ministry's contract, policies and procedures
- Prepare and complete weekly/monthly statistical reports
- Work cooperatively with other Bail supervisors in the team

Application Process:

Send a resume to the attention of: **Taghrid Hussain (Her, She), Executive Director**

By Email: thussain@jhsLondon.on.ca

Please put in subject line: **Bail Worker**

Please Note: The John Howard Society of London and District is an equal opportunity employer. We are particularly interested in encouraging qualified applicants from all communities that reflect the diversity of the individuals and families we serve. We are committed to a selection process and work environment that is inclusive and barrier free.

We would like to take this opportunity to thank all those who apply and advise that we will be responding only to those selected for an interview.